

**Seekonk Human Services
Board of Directors Meeting
Monday, July 23, 2012 @ 3:30pm**

Attendance: Christine Allen, Beverly Della Grotta, Rene Andrews, Vicki Kinniburgh, Anne Libby, Anita Gendron, Bernadette Huck (Director), Ashley Pimental (Senior Secretary)

1. Vicki called the meeting to order at 3:35pm on Monday, July 23
2. Approval of Minutes from June 25, 2012
 - a. Lake Winnepesaukee is spelt Lake Winnepesaukee
 - b. Vicky is spelt Vicki
 - c. Clarify National Grid signing with the Town
 - d. Chris under number 5 in June 25, 2012 minutes it should be Chris wants to know
 - e. **MOTION:** Anne made a motion to accept the minutes with the changes
 - i. **SECOND:** Anita seconds the motion
 - ii. **VOTE:** Unanimous
3. Reorganization of the Board
 - a. **MOTION:** Chris made a motion to nominate Vicki Kinniburgh as Chairperson
 - i. **SECOND:** Rene seconds the motion
 - ii. **VOTE:** Unanimous
 - iii. Vicki accepts being Chairperson
 - b. **MOTION:** Chris made a motion to nominate Rene Andrews as Vice Chairperson
 - i. **SECOND:** Anne seconds the motion
 - ii. **VOTE:** Unanimous
 - iii. Rene accepts being Vice Chairperson
 - c. **MOTION:** Chris made a motion to nominate Anne Libby as Secretary
 - i. **SECOND:** Rene seconds the motion
 - ii. **VOTE:** Unanimous
 - iii. Anne accepts being Secretary
 - d. **MOTION:** Chris made a motion to nominate Anita Gendron as Treasurer
 - i. **SECOND:** Rene seconds the motion
 - ii. **VOTE:** Unanimous
 - iii. Anita accepts being Treasurer
4. Old Business
 - a. Lake Winnepesaukee Bus Trip Issues
 - i. The bus driver announced that facilities couldn't be used
 - ii. Rene said the bus was old and the driver did not make a stop until N.H at a liquor store
 - iii. Anita asked where the discrepancies were with the trip
 - iv. Anne said with the bus itself
 - v. Anne announced that a liquor store should not have been a stop
 - vi. Bernie asked Ashley to make note of knowing an itinerary for all trips from the bus companies
 - vii. Anita said to have a criteria for the trip in advance when booking the trip so the company knows what Seekonk expects
 - b. Buy a Brick for Veterans

- i. \$50 for a brick for Seekonk Residents
 - ii. \$65 for donation
 - iii. \$250 for business donation
 - iv. Prices will increase after Labor Day
 - v. Have applications in by August 31, 2012
 - c. Thank You to Lynn Neves
 - i. Vicki would like to Thank Lynn Neves for her years of service on the Human Services Board and that she will be greatly missed
- 5. New Business
 - a. Activities Statistics and Phone Log
 - i. Chris noted that Barbara Goodman was removed from the phone log
 - ii. Anne noted that Barbara records calls and they should be counted
 - iii. Bernie said that Barbara's calls were rolled over to Loretta for the month
 - iv. Bernie said that EOEA requires that all phone calls are logged which means incoming, outgoing and transferred calls
 - v. Activities with a zero indicate that they are not offered during the summer
 - vi. Nancy Rodrigues has left Human Services but Bernie gave her the option to come back during the busy season such as holidays and open enrollment
 - vii. Bernie announced that she was saving the spot Nancy was in because once October comes there may not be a position with the Senior Aide program for Loretta. She may put Loretta in that position like she did with Nancy. Senior Aid program is only so many years. Bernie said there is a need for Loretta, she's been an asset. Vicki and Rene agreed she's a definite asset.**
 - viii. A new Senior Aid has been put into the program
 - ix. Anne said when she was there on Thursday there were 7 workers. Bernie explained that it was Nancy's last day
 - x. Chris noted that Service Statistics have improved
 - xi. Stop & Shop gift cards are donated by individuals and Salvation Army not from Town money, Price Rite and Wal-Mart come from the Town funds
 - b. Reappointments
 - i. 7 member committee, 2 appointments for year 1 (3 year terms), 2 appointments for year 2 (3 year terms) and 3 appointments for year 3 (3 year terms)
 - ii. Chris made an announcement stating that the Human Services Board is looking for a new member, talent bank forms can be found online or at the Town Administrators office
- 6. Directors Report
 - a. Bernie said Deb Hoch did a T.V. show thanking Friends of Friends for 20 years of service and gave them a plaque. Building Committee were also present for the T.V. show and thanked the community for their support.
- 7. Members Speak
 - a. Anne asked about how BINGO is going, Bernie replied that no one wants to donate a machine; a BINGO machine costs about \$600.00
 - b. Bernie asks that is there a church or club that doesn't use their BINGO machine to donate it to Seekonk Human Services

- c. Chris said to make sure the Town Administrator and BOS know about BINGO plans
 - d. Bernie asked if there is anyone with a wheelchair and/or shower chairs to please donate them to Seekonk Human Services
 - e. Anne said she heard there is no longer a woman's breakfast, Rene suggest when Karen comes back she can work on the woman's breakfast and try to get speakers for it
 - f. Anne asked about getting a podiatrist, Bernie explained once the new center is built she will be able to have a podiatrist because the new facility will have the space
 - g. Rene asked about Brown Bags, Bernie said the contract ends in October
 - h. Bernie announced that Bristol Elder Services needs a board member
 - i. Famers Market Coupons are being distributed at Human Services
 - j. Bernie said the building committee is in the process of hiring a Project Manager
8. Next Meeting
- a. Monday, August 27 @ 3:30pm
9. **MOTION:** Chris made a motion to adjourn at 4:32pm
- a. **SECOND:** Rene seconds the motion
 - b. **VOTE:** Unanimous